

Mobile Phone Policy

Academy Specific Information

This appendix must be completed by each academy

It should be maintained and reviewed in line with the overarching Mobile Phone Policy.

Academy:	St Saviour's C of E Academy
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SECTION 4 – USE OF MOBILE PHONES BY PUPILS

Academy procedure:

- In order for a pupil to bring a mobile phone to school, they must have completed parental permission slip which explains the reasons why i.e. walking home from school, attending a different parent's home (split family) etc
- As pupils enter school, they are to keep their phones in their bag/pocket. Once in the classroom pupils must hand in their mobile phone to an adult who puts them in a box.
- All mobile phones are then taken to the office (phone must be switched off) and remain there all day
- Phones remain in the school office until the end of the day when a pupil then collects the phone box and returns it to the adult in the classroom.
- Mobile phones are then given out and pupils must put them straight into their bags/pockets
- Phones are not to be used on school premises and they are to remain off until beyond the school gates
- Due to walking home alone only Y5/6 children will be allowed to bring their phones into school, with any exceptions to this rule being agreed by the Principal/SLT.

SECTION 5 – SANCTIONS

Academy approach:

- Any pupil who breaches these rules will have a discussion with the Principal/SLT who will explain the reasons for these rules and a verbal warning will be given. This will be logged on CPOMS/ARBOR
- If they breach these rules again then they will have the privilege removed consent will be withdrawn and parents/carers will be required to collect the mobile phone from the main office. The pupil will no longer be able to bring their mobile phone into school.